

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

September 13, 2016

The Regular Meeting of the Board of Water Commissioners was held on the above date, in the Louis O. Gagliardi Meeting Room at the Board of Water Commissioners New Administration Building, 50 Caretaker Road, New Britain, CT with the following present:

Cmsr. Homer White, Chairman
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
Cmsr. Mark Zenobi

Mr. Gilbert J. Bligh, Deputy Director of Public Works, Utilities Division
Mrs. Sandy Keefe, Clerk of the Board

Chairman White called the meeting to order at 6:30 p.m.

1. Public Participation Session

William Ostapchuk, 24 Forest Street, New Britain

Mr. Ostapchuk explained that he questioned the sale of the 15 acres of undeveloped land in Burlington and whether the fees for Lenard Engineering were for on-call services or the scope and environmental study, referred to a 1980-1984 Bill Lanson precipitation study done regarding this land, mentioned that the Coppermine and Burlington Brooks were in proximity to the area, and expressed that it was important to keep undeveloped land.

Roy Evjen

Deputy Director Bligh noted that Mr. Evjen, a realtor interested in the Burlington land, would help explain his proposal later in the meeting.

Paul Lewko regarding 169 Stratford Road, New Britain, Account No. 242810

Mr. Lewko explained that: he recently received a higher than usual water bill, that typically his water bills were for use of 3,000-4,400 gallons of water used but this one was for about 25,400 gallons of water used, that he moved eight years ago and now has tenants including an older woman who is a teacher and her 28 and 30 year old children, that he checks the property on a regular basis for leaks, that a new meter was installed on August 9th, that the new meter showed about 530 gallons of water usage between 8/9 and 9/11, that he already paid the water portion of the bill in question, and that he wondered what else he could do or provide to present his case.

Deputy Director Bligh noted that the old water meter readings had been checked, found to be correct, and that the meter tested 100% accurate.

Commissioner Belkin made a motion that we write off 50% of the August 1, 2016 \$730.63 water bill in the amount of \$365.31 for Account No. 242810 for 169 Stratford Rd. Commissioner Rosado seconded the motion; so carried by unanimous vote.

W. Nowak, 42 Broad Street, New Britain, Account No. 120940

Deputy Director Bligh explained that the bill was due Monday, August 1, 2016 but was processed by the bank on August 3rd and that the lock box is checked twice daily.

Commissioner Zenobi made a motion to waive the interest and penalties in the amount of \$46.35 and \$4.63 totalling \$50.98 for 42 Broad St., Account No. 120940. Commissioner Rosado seconded the motion; so carried by unanimous vote.

Eugene Ciesnik, 20 Berkshire Drive, Newington, Account No. 140670

Commissioner Belkin made a motion to table this item regarding Eugene Ciesnik, 20 Berkshire Drive, Newington, Account No. 140670. Commissioner Zenobi seconded the motion; so carried by unanimous vote.

2. Minutes of the Regular Meeting of August 9, 2016

Commissioner Belkin made a motion to accept the minutes of the Regular Meeting of August 9, 2016 as written. Commissioner Rosado seconded the motion; so carried by unanimous vote.

3. Invoices from August 10, 2016 to September 13, 2016

Commissioner Belkin made a motion to accept the Invoices from August 10, 2016 to September 13, 2016 as presented for payment. Commissioner Zenobi seconded the motion; so carried by unanimous vote.

4. Budget Comparison Report with Encumbrances from August 10, 2016 to September 13, 2016

Commissioner Belkin made a motion to accept the Budget Comparison Report with Encumbrances from August 10, 2016 to September 13, 2016 as reported by the Deputy Director. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

5. Water Supply Statistics from August 1, 2016 to August 31, 2016

Deputy Director Bligh reported on the water supply statistics from August 1, 2016 to August 31, 2016:

- The reservoirs were at 52.9% of capacity as of August 31, 2016.
- The historical level is 72% of capacity.
- Last year we were at 67.5% of capacity.
- We are 19.1% below our historic average capacity for the end of August and 14.6% below last year at this time. The rainfall for the month of August was at the average for that month.
- The year-to-date rainfall is 22.50 inches, which is 9.91 inches (31%) below average as measured at Shuttle Meadow Reservoir. We are pumping Harts Pond into Wasel Reservoir and we are pumping Upper and Lower White Bridge Well and Pond Stations into Shuttle Meadow Reservoir. According to our drought response plan, we are in a water supply alert because the total storage in our reservoirs is at 15% below historical average for that time of year.
- Average daily consumption for August was 6% lower than last August and fiscal year-to-date average daily consumption was 1.8% higher than last year at this time.
- The adjusted billed residential consumption for September was 8.52% higher than last August and the 2016 calendar year-to-date adjusted billed residential consumption is 6.01% higher than calendar year 2015.

Commissioner Belkin made a motion to accept the water supply statistics report for August 1, 2016 to August 31, 2016. Commissioner Rosado seconded the motion; so carried by unanimous vote.

6. Sale of 15.08 acres of Class III Land on Covey Road in Burlington

Deputy Director Bligh reported that according to an A2 survey in January of 2014, this land was verified as Class III land, was found not to be in the water shed of current or future water resources, and was not deemed available for the water supply, that the land was shown in the triangular area on a drawing, that Roy Evjen was a realtor who was here to explain the proposal and worked through Attorney Bizzarro's office, and that he recommended proceeding with the sale of property and refer it to the Common Council with a favorable recommendation. Commissioner Belkin expressed that she wanted to make sure Class II land was protected with a physical distance between where the water breaks left and right. Realtor Roy Evjen of the Evjen Agency explained that the property would be used for residential development but that he was not sure how many houses would be developed.

Commissioner Rosado made a motion that we approve the sale of 15.08 acres of Class III Land on Covey Road in Burlington and it should go to the City Common Council for its word. There was no second made for this motion. Motion did not carry. Chairman White noted that since the motion was not seconded, it is not going to the Common Council at this time.

(Commissioners Zenobi, Belkin, and Rutkowski were not in favor of it. Chairman White and Commissioner Rosado were in favor of it. Commissioner Zenobi made a motion not to sell the property. Commissioner Belkin seconded this motion. Commissioner Rutkowski was also in favor of this motion. Chairman White and Commissioner Rosado were not in favor of this motion. Motion to not sell approved by a majority vote.

Commissioner Zenobi expressed that he was thinking about the environmental impact to the other land.

Commissioner Rosado explained that by Robert's Rules, there should have been a motion made, seconded, and approved to have a second motion take place. He said that only the first motion should be recorded as it was a moot point after that.)

7. Request to Trap Coyotes-David Valenti-Burlington

Deputy Director Bligh explained that this request had been withdrawn as Mr. Valenti thought we were already up there with someone trapping coyotes and he did not want to be the first to do so.

With there being no other business to discuss, Commissioner Belkin made a motion to adjourn the Meeting at 7:37 p.m. Commissioner Zenobi seconded the motion; so carried by unanimous vote.

Respectfully submitted,

Sandy Keefe,
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Homer White
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
Cmsr. Mark Zenobi
Jodi Latina, Chief of Staff-via email

Alderman Christopher Polkowski, Council Liaison
Mr. Gilbert J. Bligh, Deputy Director,
Public Works Department
All Alderpersons
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

September 6, 2016

A regular meeting of the Board of Water Commissioners will be held in the Louis O. Gagliardi Meeting Room, at the Board of Water Commissioners New Administration Building, at 50 Caretaker Road, New Britain, Connecticut, on **Tuesday, September 13, 2016 at 6:30 p.m.**

AGENDA

1. Public Participation Session
2. Minutes of the Regular Meeting of August 9, 2016
3. Invoices from August 10, 2016 to September 13, 2016
4. Budget Comparison Report with Encumbrances from August 10, 2016 to September 13, 2016
5. Water Supply Statistics from August 1, 2016 to August 31, 2016
6. Sale of 15.08 acres of Class III Land on Covey Road in Burlington
7. Request to Trap Coyotes- David Valenti- Burlington

TABLED ITEMS

BOARD OF WATER COMMISSIONERS

Sandy Keefe
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Homer White
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
Cmsr. Mark Zenobi
Jodi Latina-via Email

Mr. Christopher Polkowski, Council Liaison
Mr. Gilbert J. Bligh, Deputy Director,
Public Works Department
All Alderpersons
Newspapers
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BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

August 9, 2016

The Regular Meeting of the Board of Water Commissioners was held on the above date, in the Louis O. Gagliardi Meeting Room at the Board of Water Commissioners New Administration Building, 50 Caretaker Road, New Britain, CT with the following present:

Cmsr. Homer White, Chairman
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski

Mr. Gilbert J. Bligh, Deputy Director of Public Works, Utilities Division
Mrs. Sandy Keefe, Clerk of the Board

Absent: Cmsr. Mark Zenobi

Chairman White called the meeting to order at 6:27 p.m.

1. Public Participation Session

Murphy Lockhart, 78 Newington Avenue, New Britain, Account #672590

Mr. Lockhart explained that he attended the meeting to question his 6/1/2016 bill as the amount of water used seemed rather high. Deputy Director Bligh discussed that: the bill in question was for 22,000 cubic feet of water used, past consumption since November of 2004 had ranged from a low of 2700 cubic feet to a high of 11,220 cubic feet prior to the May 2nd bill, that the house was checked for leaks and none were found, that there was no evidence of corrected plumbing, that the water meter was replaced, and that the old water meter was tested and was found to work properly.

Chairman White made a motion to split the difference and reduce the water portion of the 6/1/2016 bill to \$300 for the period between 11/2/2015 and 5/2/2016 for Murphy Lockhart of 78 Newington Avenue, Account #672590, removing and forgiving \$336.04 of the charges and any extra accumulated penalties and interest charges. Commissioner Belkin seconded the motion; so carried by unanimous vote.

Deputy Director Bligh discussed the following correspondence:

82-86 Vine Street, New Britain, CT, Account #542970

Deputy Director Bligh noted that: a request for information came in from Attorney Simonik, that the owner of the property originally filed for a Chapter 13 Bankruptcy in March of 2015, it was converted to a Chapter 7 filing in May of 2015, that there were two accounts on the property for 82 and 86 Vine Street, and that information on only one of the two accounts was provided to the Attorney for the closing.

Commissioner Belkin made a motion to write off the charges in the amount of \$2,817.59 on the water portion of the bill for Account #542970 for 86 Vine St. because of the error made by the Water Department. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

2. Minutes of the Regular Meeting of July 12, 2016

Commissioner Belkin made a motion to accept the minutes of the Regular Meeting of July 12, 2016 as written. Commissioner Rosado seconded the motion; so carried by unanimous vote.

3. Invoices from July 13, 2016 to August 9, 2016

Commissioner Belkin made a motion to accept the Invoices from July 13, 2016 to August 9, 2016 as presented for payment. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

4. Budget Comparison Report with Encumbrances from July 13, 2016 to August 9, 2016

Commissioner Belkin made a motion to accept the Budget Comparison Report with Encumbrances from July 13, 2016 to August 9, 2016 as reported by the Deputy Director. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

5. Water Supply Statistics from July 1, 2016 to July 31, 2016

Deputy Director Bligh reported on the water supply statistics from July 1, 2016 to July 31, 2016:

- The reservoirs were at 62.1% of capacity as of July 31, 2016.
- The historical level is 81% of capacity.
- Last year we were at 80.2% of capacity.
- We are 18.9% below our historic average capacity for the end of July and 18.1% below last year at this time. The rainfall for the month of June was 58% below average for that month.
- The year-to-date rainfall is 18.42 inches, which is 9.9 inches (35%) below average as measured at Shuttle Meadow Reservoir. We are pumping Harts Pond into Wasel Reservoir and we are pumping Upper and Lower White Bridge Well and Pond Stations into Shuttle Meadow Reservoir. According to our drought response plan, we are in a water supply alert because the total storage in our reservoirs is at 15% below historical average for that time of year.
- Average daily consumption for July was 9.8% higher than last July and fiscal year-to-date average daily consumption was 9.7% higher than last year at this time.
- The adjusted billed residential consumption for August was 10.67% higher than last August and the 2016 calendar year-to-date adjusted billed residential consumption is 5.76% higher than calendar year 2015.

Commissioner Belkin made a motion to accept the water supply statistics report for July 1, 2016 to July 31, 2016. Commissioner Rosado seconded the motion; so carried by unanimous vote.

6. Trapping Request by Mr. Herbert Sobanski Jr. for 2016-2017 season

Commissioner Rosado made a motion to accept the Trapping Request by Mr. Herbert Sobanski for the 2016-2017 season. Commissioner Belkin seconded the motion; so carried by unanimous vote.

7. Emergency Action Plan for Whigville Dam on-call engineering Bid #3806 Lenard Engineering Proposal

Deputy Director Bligh discussed that: an updated emergency action plan is needed, that the plan uses maps and time-lapsed models (which are very expensive) to show where a flood would reach, who is affected, how big of a wave of water would come through an area, that he recommended that the Emergency Action Plan be done for the Whigville Dam and be submitted to see if acceptable and meanwhile see what other towns were doing.

Commissioner Belkin made a motion to accept the Emergency Action Plan for Whigville Dam on-call engineering Bid #3806 Lenard Engineering Proposal and forward on to the Common Council with a favorable recommendation. Commissioner Rosado seconded the motion; so carried by unanimous vote.

With there being no other business to discuss, Commissioner Belkin made a motion to adjourn the Meeting at 7:32 p.m. Commissioner Rosado seconded the motion; so carried by unanimous vote.

Respectfully submitted,

Sandy Keefe,
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Homer White
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
Cmsr. Mark Zenobi
Jodi Latina, Chief of Staff-via email

Alderman Christopher Polkowski, Council Liaison
Mr. Gilbert J. Bligh, Deputy Director,
Public Works Department
All Alderpersons
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

August 2, 2016

A regular meeting of the Board of Water Commissioners will be held in the Louis O. Gagliardi Meeting Room, at the Board of Water Commissioners New Administration Building, at 50 Caretaker Road, New Britain, Connecticut, on **Tuesday, August 9, 2016 at 6:30 p.m.**

AGENDA

1. Public Participation Session
2. Minutes of the Regular Meeting of July 12, 2016
3. Invoices from July 13, 2016 to August 9, 2016
4. Budget Comparison Report with Encumbrances from July 13, 2016 to August 9, 2016
5. Water Supply Statistics from July 1, 2016 to July 31, 2016
6. Trapping Request by Mr. Herbert Sobanski Jr. for 2016-2017 season
7. Emergency Action Plan for Whigville Dam on-call engineering Bid #3806 Lenard Engineering Proposal

TABLED ITEMS

BOARD OF WATER COMMISSIONERS

Sandy Keefe
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Homer White
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
Cmsr. Mark Zenobi
Jodi Latina-via Email

Mr. Christopher Polkowski, Council Liaison
Mr. Gilbert J. Bligh, Deputy Director,
Public Works Department
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Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

July 12, 2016

The Regular Meeting of the Board of Water Commissioners was held on the above date, in the Louis O. Gagliardi Meeting Room at the Board of Water Commissioners New Administration Building, 50 Caretaker Road, New Britain, CT with the following present:

Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Mark Zenobi

Mr. Gilbert J. Bligh, Deputy Director of Public Works, Utilities Division
Mrs. Sandy Keefe, Clerk of the Board

Absent: Cmsr. Homer White, Chairman
Cmsr. Iwona Rutkowski

Commissioner Rosado made a motion to nominate Commissioner Zenobi to be Acting Chairman for the meeting. Commissioner Belkin seconded the motion; so carried by unanimous vote.

Acting Chairman Zenobi called the meeting to order at 6:32 p.m.

1. Public Participation Session

No members of the public were present at the meeting. Deputy Director Bligh discussed the correspondence from the following people:

Sharon Kron, POA, on behalf of Frank Lentini Jr., 118 Camp St., 2nd floor, New Britain, CT, Account #520310

Deputy Director Bligh noted that we had received a letter dated June 23, 2016, from Sharon Kron, Power of Attorney for Frank Lentini Jr. who was hospitalized in March of this year with terminal brain cancer, is under hospice care at this time, and is immobile with little speech and brain function. The letter requested a waiver of interest and penalty fees for his water charges that had been added to the original bill amount of \$166.19.

Commissioner Belkin made a motion to write off the interest and penalty charges in the amount of \$13.64 on the bill for Account #520310 for 118 Camp St. due to a medical hardship. Commissioner Rosado seconded the motion; so carried by unanimous vote.

166 West St., New Britain, CT, Invoice 10907

Deputy Director Bligh explained that the Water Department had received a call from the Fire Department regarding water coming out of the basement windows at 166 West St. Our standby person could not get on the curb stop valve so the foreman responded and then called in a crew to dig it up. In the interim, the foreman was able to access the basement and shut the water off at the meter. He then cancelled the request for the crew to come in but the crew had already reported. Change of ownership was taken on February 29th, the same day the invoice was processed.

Commissioner Belkin made a motion that we adjust the bill for 166 West St. so they are billed only for the people who visited the property, the amount to be determined by the Water Department Billing Staff. Commissioner Rosado seconded the motion; so carried by unanimous vote.

2. Minutes of the Regular Meeting of June 7, 2016

Commissioner Belkin made a motion to accept the minutes of the Regular Meeting of June 7, 2016 as written. Commissioner Rosado seconded the motion; so carried by unanimous vote.

3. Invoices from June 8, 2016 to July 12, 2016

Commissioner Belkin made a motion to accept the Invoices from June 8, 2016 to July 12, 2016 as presented for payment. Commissioner Rosado seconded the motion; so carried by unanimous vote.

4. Budget Comparison Report with Encumbrances from June 8, 2016 to July 12, 2016

Commissioner Belkin made a motion to accept the Budget Comparison Report with Encumbrances from June 8, 2016 to July 12, 2016 as reported by the Deputy Director. Commissioner Rosado seconded the motion; so carried by unanimous vote.

5. Water Supply Statistics from June 1, 2016 to June 30, 2016

Deputy Director Bligh reported on the water supply statistics from June 1, 2016 to June 30, 2016:

- The reservoirs were at 73.0% of capacity as of June 30, 2016.
- The historical level is 89% of capacity.
- Last year we were at 91.4% of capacity.
- We are 16% below our historic average capacity for the end of June and 18.4% below last year at this time. The rainfall for the month of June was 69.3% below average for that month.
- The year-to-date rainfall is 16.73 inches, which is 7.57 inches (31.2%) below average as measured at Shuttle Meadow Reservoir. We are pumping Harts Pond into Wasel Reservoir and we are pumping Upper and Lower White Bridge Well and Pond Stations into Shuttle Meadow Reservoir. According to our drought response plan, we are in a water supply alert because the total storage in our reservoirs is at 15% below historical average for that time of year.
- Average daily consumption for June was 7.7% higher than last June and fiscal year-to-date average daily consumption was 4.6% higher than last year at this time.
- The adjusted billed residential consumption for July was 1.09% lower than last July and the 2016 calendar year-to-date adjusted billed residential consumption is 5.21% higher than calendar year 2015.

Commissioner Belkin made a motion to accept the water supply statistics report for June 1, 2016 to June 30, 2016. Commissioner Rosado seconded the motion; so carried by unanimous vote.

With there being no other business to discuss, Commissioner Belkin made a motion to adjourn the Meeting at 6:56 p.m. Commissioner Rosado seconded the motion; so carried by unanimous vote.

Respectfully submitted,

Sandy Keefe,
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Homer White
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
Cmsr. Mark Zenobi
Jodi Latina, Chief of Staff-via email

Alderman Christopher Polkowski, Council Liaison
Mr. Gilbert J. Bligh, Deputy Director,
Public Works Department
All Alderpersons
Newspapers
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BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

July 5, 2016

A regular meeting of the Board of Water Commissioners will be held in the Louis O. Gagliardi Meeting Room, at the Board of Water Commissioners New Administration Building, at 50 Caretaker Road, New Britain, Connecticut, on **Tuesday, July 12, 2016 at 6:30 p.m.**

AGENDA

1. Public Participation Session
2. Minutes of the Regular Meeting of June 7, 2016
3. Invoices from June 8, 2016 to July 12, 2016
4. Budget Comparison Report with Encumbrances from June 8, 2016 to July 12, 2016
5. Water Supply Statistics from June 1, 2016 to June 30, 2016

TABLED ITEMS

BOARD OF WATER COMMISSIONERS

Sandy Keefe
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Homer White
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
Cmsr. Mark Zenobi
Jodi Latina-via Email

Mr. Christopher Polkowski, Council Liaison
Mr. Gilbert J. Bligh, Deputy Director,
Public Works Department
All Alderpersons
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

June 7, 2016

The Regular Meeting of the Board of Water Commissioners was held on the above date, in the Louis O. Gagliardi Meeting Room at the Board of Water Commissioners New Administration Building, 50 Caretaker Road, New Britain, CT with the following present:

Cmsr. Homer White, Chairman
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
Cmsr. Mark Zenobi

Alderman Chris Polkowski, Liaison to the Common Council, was also in attendance.

Mr. Gilbert J. Bligh, Deputy Director of Public Works, Utilities Division
Mrs. Sandy Keefe, Clerk of the Board

Before the meeting, the Commissioners received a Confidential Memo from Mayor Erin Stewart by email and hard copy regarding the Pattonbrook Well. They were also provided with the Mayor's Attendance Policy Memo for Board and Commissions (for which they signed a paper saying they had received and reviewed the memo).

Chairman White called the meeting to order at 6:28 p.m.

1. Public Participation Session

Alderman Chris Polkowski, 120 Columbia Street, New Britain, CT

Alderman Polkowski noted that: he was speaking during the public participation portion of the meeting in order to present his favorable recommendation regarding the sale of Pattonbrook, that this sale had come up previously in 2014, that sometimes assets turn into liabilities, and that we have an abundance of water sources including Whitestone Bridge and a series of reservoir systems.

2. Minutes of the Regular Meeting of May 10, 2016

Commissioner Belkin made a motion to accept the minutes of the Regular Meeting of May 10, 2016 as written. Commissioner Zenobi seconded the motion; so carried by unanimous vote.

3. Invoices from May 11, 2016 to June 7, 2016

Commissioner Belkin made a motion to accept the Invoices from May 11, 2016 to June 7, 2016 as presented for payment. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

4. Budget Comparison Report with Encumbrances from May 11, 2016 to June 7, 2016

Commissioner Belkin made a motion to accept the Budget Comparison Report with Encumbrances from May 11, 2015 to June 7, 2016 as reported by the Deputy Director. Commissioner Zenobi seconded the motion; so carried by unanimous vote.

5. Water Supply Statistics from May 1, 2016 to May 31, 2016

Deputy Director Bligh reported on the water supply statistics from May 1, 2016 to May 31, 2016:

- The reservoirs were at 81.0% of capacity as of May 31, 2016.
- The historical level is 96% of capacity.
- Last year we were at 88.1% of capacity.
- We are 15% below our historic average capacity for the end of May and 7.1% below last year at this time. The rainfall for the month of May was 17.8% below average for that month.
- The year-to-date rainfall is 15.47 inches, which is 4.74 inches (24%) below average as measured at Shuttle Meadow Reservoir. We are pumping Harts Pond into Wasel Reservoir and we are pumping Upper and Lower White Bridge Well and Pond Stations into Shuttle Meadow Reservoir. According to our drought response plan, we are in a

water supply alert because the total storage in our reservoirs is at 15% below historical average for that time of year.

- Average daily consumption for May was 3.4% higher than last May and fiscal year-to-date average daily consumption was 3.5% higher than last year at this time.
- The adjusted billed residential consumption for June was 20.39% higher than last June and the 2016 calendar year-to-date adjusted billed residential consumption is 7.12% higher than calendar year 2015.

Commissioner Belkin made a motion to accept the water supply statistics report for May 1, 2016 to May 31, 2016. Commissioner Zenobi seconded the motion; so carried by unanimous vote.

6. Proposal for Environmental Study and Water Supply Planning for Proposed Quarry Reservoir - CDM Smith

Deputy Director Bligh explained that: a full report was emailed out, we have the price proposal breakdown, the Environmental Study might be completed by October if they are given a PO, 60-day or 90-day intervals are involved in the review, the land needs to be accurately surveyed out, that he had confidence in CDM Smith for this process, that it involved safe-yield and regional studies, that it is a small price to pay to get water for the future, that we are studying to see if it is feasible to build a reservoir, that it studies water in the hole right now to see if it will be drinkable if treated, and that we can start to gain something in the short-term as well.

Commissioner Rosado made a motion to accept the resolution for the Proposal for Environmental Study and Water Supply Planning for Proposed Quarry Reservoir by CDM Smith and forward it on to the Common Council with a favorable recommendation; Commissioner Zenobi seconded the motion; Commissioner Belkin was not in favor of the resolution; so carried by majority vote.

7. Public Bid No. 3877 Chemical and Biological Analysis Services

Deputy Director Bligh explained that we are recommending all of the low bidders except where analyses cannot be broken out.

Commissioner Belkin made a motion to accept the low-bidding companies for each of the categories as presented for Public Bid No. 3877 Chemical and Biological Analysis Services and forward it on to the Common Council with a favorable recommendation. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

8. Public Bid No. 3869 Chemicals and Gases

Deputy Director Bligh explained that we are going with the low bids.

Commissioner Belkin made a motion to accept the low-bidding companies as presented and forward it on to the Common Council with a favorable recommendation. Commissioner Zenobi seconded the motion; so carried by unanimous vote.

9. Cooperative Purchasing, 2016 Ford 4x4 F250 Pickup Truck

Deputy Director Bligh explained that the truck will replace an existing 2005 Ford 4x4 F250 Pickup Truck that has been driven over 150,000 miles and has reduced power causing the engine not to work properly and parts that are obsolete.

Commissioner Belkin made a motion to accept the resolution to purchase the 2016 Ford 4x4 F250 Pickup Truck and send it on to the Common Council with a favorable recommendation. Commissioner Zenobi seconded the motion; so carried by unanimous vote.

Commissioner Rosado made a motion to add "Pattonbrook Well" to the Agenda as Item #10. Commissioner Belkin seconded the motion; so carried by unanimous vote.

10. Pattonbrook Well

Deputy Director Bligh explained that he had met with Mayor Erin Stewart regarding the Pattonbrook Well, that the topic would be presented to the Southington Board of Water Commissioners after the Board of Water Commissioners, that payments would be spread out over a few budget years, and that this would be presented to the Common Council at a future meeting but not at the June 8, 2016 meeting.

Commissioner Belkin made a motion to accept the proposal regarding the Pattonbrook Well as noted in the Mayor's Memo to the Board members and to send it on to the Common Council with a favorable recommendation.

With there being no other business to discuss, Commissioner Belkin made a motion to adjourn the Meeting at 7:08 p.m. Commissioner Zenobi seconded the motion; so carried by unanimous vote.

Respectfully submitted,

Sandy Keefe,
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Homer White
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
Cmsr. Mark Zenobi
Jodi Latina, Chief of Staff-via email

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BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

May 31, 2016

A regular meeting of the Board of Water Commissioners will be held in the Louis O. Gagliardi Meeting Room, at the Board of Water Commissioners New Administration Building, at 50 Caretaker Road, New Britain, Connecticut, on **Tuesday, June 7, 2016 at 6:30 p.m.**

AGENDA

1. Public Participation Session
2. Minutes of the Regular Meeting of May 10, 2016
3. Invoices from May 11, 2016 to June 7, 2016
4. Budget Comparison Report with Encumbrances from May 11, 2016 to June 7, 2016
5. Water Supply Statistics from May 1, 2016 to May 31, 2016
6. Proposal for Environmental Study and Water Supply Planning for Proposed Quarry Reservoir-CDM Smith
7. Public Bid No. 3877 Chemical and Biological Analysis Services
8. Public Bid No. 3869 Chemicals and Gases
9. Cooperative Purchasing, 2016 Ford 4x4 F250 Pickup Truck

TABLED ITEMS

BOARD OF WATER COMMISSIONERS

Sandy Keefe
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Homer White
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
Cmsr. Mark Zenobi
Jodi Latina-via Email

Mr. Christopher Polkowski, Council Liaison
Mr. Gilbert J. Bligh, Deputy Director,
Public Works Department
All Alderpersons
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

May 10, 2016

The Regular Meeting of the Board of Water Commissioners was held on the above date, in the Louis O. Gagliardi Meeting Room at the Board of Water Commissioners New Administration Building, 50 Caretaker Road, New Britain, CT with the following present:

Cmsr. Homer White, Chairman
Cmsr. Louise P. Belkin
Cmsr. Iwona Rutkowski
Cmsr. Mark Zenobi

Mr. Gilbert J. Bligh, Deputy Director of Public Works, Utilities Division
Mrs. Sandy Keefe, Clerk of the Board

Cmsr. Efrain Rosado was absent.

Chairman White called the meeting to order at 6:28 p.m.

Commissioner Belkin made a motion to add "Camp Schade Lease, Water Department" to the Agenda as item #9. Commissioner Zenobi seconded the motion; so carried by unanimous vote.

1. Public Participation Session

No one signed up for the public participation portion of the meeting.

2. Minutes of the Regular Meeting of April 12, 2016

Commissioner Belkin made a motion to accept the minutes of the Regular Meeting of April 12, 2016 as written. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

3. Invoices from April 13, 2016 to May 10, 2016

Commissioner Zenobi made a motion to accept the Invoices from April 13, 2016 to May 10, 2016 as presented for payment. Commissioner Belkin seconded the motion; so carried by unanimous vote.

4. Budget Comparison Report with Encumbrances from April 13, 2016 to May 10, 2016

Commissioner Belkin made a motion to accept the Budget Comparison Report with Encumbrances from April 13, 2015 to May 10, 2016 as reported by the Deputy Director. Commissioner Zenobi seconded the motion; so carried by unanimous vote.

5. Water Supply Statistics from April 1, 2016 to April 30, 2016

Deputy Director Bligh reported on the water supply statistics from April 1, 2016 to April 30, 2016:

- The reservoirs were at 81.7% of capacity as of April 30, 2016.
- The historical level is 96% of capacity.
- Last year we were at 93.5% of capacity.
- We are 14.3% below our historic average capacity for the end of April and 11.8% below last year at this time. The rainfall for the month of April was 31% below average for that month.
- The year-to-date rainfall is 12.05 inches, which is 4 inches (25%) below average as measured at Shuttle Meadow Reservoir. We are pumping Harts Pond into Wasel Reservoir and we are pumping Upper and Lower White Bridge Well and Pond Stations into Shuttle Meadow Reservoir. According to our drought response plan, we are out of a water supply alert because the total storage in our reservoirs is above 15% below historical average for that time of year.
- Average daily consumption for April was 12% higher than last April and fiscal year-to-date average daily consumption was 6.1% higher than last year at this time.
- The adjusted billed residential consumption for May was 3.01% higher than last May and the 2016 calendar year-to-date adjusted billed residential consumption is 5.16% higher than calendar year 2015.

Commissioner Belkin made a motion to accept the water supply statistics report for April 1, 2016 to April 30, 2016. Commissioner Zenobi seconded the motion; so carried by unanimous vote.

6. Connecticut DEEP Inland Fisheries Division Fish Sampling Inventory

Deputy Director Bligh explained that Jerry Leonard, Fisheries Biologist for the CT Inland Fisheries Division, has sent us a request to perform a fish sampling inventory of Shuttle Meadow Reservoir. He has provided a State of CT Certificate of Liability Insurance which we are reviewing.

Commissioner Belkin made a motion to allow the Connecticut DEEP Inland Fisheries Division to conduct their fish sampling inventory. Commissioner Zenobi seconded the motion; so carried by unanimous vote.

7. City Charter Section 15-4(j) Interest on Arrears

Deputy Director Bligh explained that: the Charter Revision Committee is requesting the City of New Britain Board of Water Commissioners opinion whether it should propose a change to 15-4(j) Interest on Arrears. The current language is as following:

The Board may add to water rents or charges for the use of water ten per cent of the amount of such charges for failure to pay the same for more than thirty days after it shall have become due. The Board may charge interest at the rate proscribed by the Common Council on all money owed the department. In cases where liens on property for securing of water rents shall be filed, such penalties shall be secured by such liens.

Our current interest rate is 0.5% per month simple interest on the outstanding balance as of the first day of the month added to the balance due.

Cheryl Blogoslawski, New Britain Tax Collector, has asked the City of New Britain Board of Water Commissioners to consider making water interest rates the same as tax and sewer interest rates which is a uniform 1.5% per month, 18% per year and to eliminate the 10% penalty on water principal over 30 days old.

Commissioner Zenobi made a motion to accept the changes to be 1.5% per month. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

8. Mayor's Fiscal Year 2017 Water Department Budget

Deputy Director Bligh explained that: Mayor Erin Stewart has submitted a Water Department budget to the Common Council that maintains all of our department requests. The Mayor increased Full Time Salaries by \$27,798 to meet recently approved 818 Union increases. The Mayor's FY 2017 General Fund budget removed all water/sewer charges for certain City properties. We are evaluating the impacts of these revenue cuts and seeking alternatives.

Commissioner Belkin made a motion to accept the budget as proposed. Commissioner Zenobi seconded the motion; so carried by unanimous vote.

9. Camp Schade Lease, Water Department

Deputy Director Bligh explained that: if approved by the Board of Water Commissioners, a resolution will go before the Common Council saying that the New Britain Board of Water Commissioner voted at its Regular Meeting of May 10, 2016 to renew the lease of Camp Schade to the Boys' & Girls' Club of New Britain, Inc.; Camp Schade has been leased to the Boys' & Girls' Club of New Britain, Inc. continuously for the past five years; the term of the proposed lease is five years, July 1, 2016 through June 30, 2021, and the annual lease fee is \$1.00; the Mayor has approved the lease and recommends it to the Common Council of the City of New Britain in accordance with Section 13-3 of the Charter of the City of New Britain; therefore, be it resolved that the Common Council of the City of New Britain hereby approves the Camp Schade lease between the city of New Britain Board of Water Commissioners and the Boys' & Girls' Club of New Britain, Inc. and the Mayor is hereby authorized to sign the lease on behalf of the City.

Commissioner Belkin made a motion to accept the resolution for Camp Schade and send it on to the Common Council for favorable approval. Commissioner Zenobi seconded the motion; so carried by unanimous vote.

With there being no other business to discuss, Commissioner Belkin made a motion to adjourn the Meeting at 7:15 p.m. Commissioner Zenobi seconded the motion; so carried by unanimous vote.

Respectfully submitted,

Sandy Keefe,
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Homer White
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
Cmsr. Mark Zenobi
Jodi Latina, Chief of Staff-via email

Alderman Christopher Polkowski, Council Liaison
Mr. Gilbert J. Bligh, Deputy Director,
Public Works Department
All Alderpersons
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

May 3, 2016

A regular meeting of the Board of Water Commissioners will be held in the Louis O. Gagliardi Meeting Room, at the Board of Water Commissioners New Administration Building, at 50 Caretaker Road, New Britain, Connecticut, on **Tuesday, May 10, 2016 at 6:30 p.m.**

AGENDA

1. Public Participation Session
2. Minutes of the Regular Meeting of April 12, 2016
3. Invoices from April 13, 2016 to May 10, 2016
4. Budget Comparison Report with Encumbrances from April 13, 2016 to May 10, 2016
5. Water Supply Statistics from April 1, 2016 to April 30, 2016
6. Connecticut DEEP Inland Fisheries Division fish sampling inventory
7. City Charter Section 15-4(j) Interest on Arrears
8. Mayor's Fiscal Year 2017 Water Department Budget

TABLED ITEMS

BOARD OF WATER COMMISSIONERS

Sandy Keefe
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Homer White
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
Cmsr. Mark Zenobi
Jodi Latina-via Email

Mr. Christopher Polkowski, Council Liaison
Mr. Gilbert J. Bligh, Deputy Director,
Public Works Department
All Alderpersons
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

March 8, 2016

The Regular Meeting of the Board of Water Commissioners was held on the above date, in the Louis O. Gagliardi Meeting Room at the Board of Water Commissioners New Administration Building, 50 Caretaker Road, New Britain, CT with the following present:

Cmsr. Homer White, Chairman
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
Cmsr. Mark Zenobi

Mr. Gilbert J. Bligh, Deputy Director of Public Works, Utilities Division
Mrs. Sandy Keefe, Clerk of the Board

Prior to the meeting, Sandy Keefe, Clerk of the Board, passed out the acceptance and certification forms to Commissioner Zenobi for signature and processing.

Chairman White called the meeting to order at 6:31 p.m.

1. Public Participation Session

No one signed up for the public participation portion of the meeting.

2. Minutes of the Regular Meeting of February 9, 2016

Commissioner Rosado made a motion to accept the minutes of the Regular Meeting of February 9, 2016 as written. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

3. Invoices from February 10, 2016 to March 8, 2016

Commissioner Zenobi made a motion to accept the Invoices from February 10, 2016 to March 8, 2016 as presented for payment. Commissioner Belkin seconded the motion; so carried by unanimous vote.

4. Budget Comparison Report with Encumbrances from February 10, 2016 to March 8, 2016

Commissioner Belkin made a motion to accept the Budget Comparison Report with Encumbrances from February 10, 2015 to March 8, 2016 as reported by the Deputy Director. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

5. Water Supply Statistics from February 1, 2016 to February 29, 2016

Deputy Director Bligh reported on the water supply statistics from February 1, 2016 to February 29, 2016:

- The reservoirs were at 71.0% of capacity as of February 29, 2016.
- The historical level is 81% of capacity.
- Last year we were at 72.1% of capacity.
- We are 10% below our historic average capacity for the end of February and 1.1% below last year at this time. The rainfall for the month of February was 56% above average for that month.
- The year-to-date rainfall is 7.22 inches, which is 0.14 inches (2%) below average as measured at Shuttle Meadow Reservoir. We are pumping Harts Pond into Wasel Reservoir and we are pumping Upper and Lower White Bridge Well and Pond Stations into Shuttle Meadow Reservoir. According to our drought response plan, we are out of a water supply alert because the total storage in our reservoirs is above 15% below historical average for that time of year.
- Average daily consumption for February was 6.5% higher than last February and fiscal year-to-date average daily consumption was 2.1% higher than last year at this time.
- The adjusted billed residential consumption for March was 0.50% lower than last March and the 2016 calendar year-to-date adjusted billed residential consumption is 3.90% higher than calendar year 2015.

Commissioner Belkin made a motion to accept the water supply statistics report for February 1, 2016 to February 29, 2016. Commissioner Zenobi seconded the motion; so carried by unanimous vote.

6. 2014 Timber Sale Berlin and Southington Contract Extension Amendment

Deputy Director Bligh explained that Carl Clavett of Burlington is requesting to extend the term of the contract with him (the Purchaser), from 12/31/2015 to 10/15/2016. Carl has already paid us for the timber but was unable to complete the harvest because of a serious accident to his wrist. Connwood Foresters, Inc. has composed the amendment.

Commissioner Belkin made a motion to accept the Sales Agreement Addendum which extended the term of the 2014 Timber Sale Contract between the City of New Britain Water Department, Carl Clavette of Clavette Logging of Burlington, Connecticut, and David Beers of Agent - Connwood Foresters, Inc. and forward it on to be signed at the Water Department. Commissioner Zenobi seconded the motion; so carried by unanimous vote.

With there being no other business to discuss, Commissioner Belkin made a motion to adjourn the Meeting at 6:55 p.m. Commissioner Zenobi seconded the motion; so carried by unanimous vote.

Respectfully submitted,

Sandy Keefe,
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Homer White
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
Cmsr. Mark Zenobi
Jodi Latina, Chief of Staff-via email

Alderman Christopher Polkowski, Council Liaison
Mr. Gilbert J. Bligh, Deputy Director,
Public Works Department
All Alderpersons
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

March 1, 2016

A regular meeting of the Board of Water Commissioners will be held in the Louis O. Gagliardi Meeting Room, at the Board of Water Commissioners New Administration Building, at 50 Caretaker Road, New Britain, Connecticut, on **Tuesday, March 8, 2016 at 6:30 p.m.**

AGENDA

1. Public Participation Session
2. Minutes of the Regular Meeting of February 9, 2016
3. Invoices from February 10, 2016 to March 8, 2016
4. Budget Comparison Report with Encumbrances from February 10, 2016 to March 8, 2016
5. Water Supply Statistics from February 1, 2015 to February 29, 2016
6. 2014 Timber Sale Berlin and Southington Contract Extension Amendment

TABLED ITEMS

BOARD OF WATER COMMISSIONERS

Sandy Keefe
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Homer White
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
Cmsr. Mark Zenobi
Jodi Latina-via Email

Mr. Christopher Polkowski, Council Liaison
Mr. Gilbert J. Bligh, Deputy Director,
Public Works Department
All Alderpersons
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

February 9, 2016

The Regular Meeting of the Board of Water Commissioners was held on the above date, in the Louis O. Gagliardi Meeting Room at the Board of Water Commissioners New Administration Building, 50 Caretaker Road, New Britain, CT with the following present:

Cmsr. Homer White, Chairman
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski

Mr. Gilbert J. Bligh, Deputy Director of Public Works, Utilities Division
Mrs. Sandy Keefe, Clerk of the Board

Cmsr. Mark Zenobi was absent.

Prior to the meeting, Sandy Keefe, Clerk of the Board, passed out the acceptance and certification forms to the Commissioners for signature and processing. Deputy Director Bligh noted that Mayor Erin Stewart had expressed her endorsement of Commissioner Homer White as Chair of the Board.

Chairman White called the meeting to order at 6:35 p.m.

Election of Officers

Commissioner Belkin mad a motion to elect Mr. Homer White as Chairman of the Board of Water Commissioners. Commissioner Rosado seconded the motion; so carried by unanimous vote.

1. Public Participation Session

No one signed up for the public participation portion of the meeting.

2. Minutes of the Regular Meeting of December 8, 2015

Commissioner Rosado made a motion to accept the minutes of the Regular Meeting of December 8, 2015 as written. Commissioner Belkin seconded the motion; so carried by unanimous vote.

3. Invoices from December 9, 2015 to February 9, 2016

Commissioner Belkin made a motion to accept the Invoices from December 9, 2015 to February 9, 2016 as presented for payment. Commissioner Rosado seconded the motion; so carried by unanimous vote.

4. Budget Comparison Report with Encumbrances from December 9, 2015 to February 9, 2016

Commissioner Belkin made a motion to accept the Budget Comparison Report with Encumbrances from December 9, 2015 to February 9, 2016 as reported by the Deputy Director. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

5. Water Supply Statistics from December 1, 2015 to January 31, 2016

Deputy Director Bligh reported on the water supply statistics from December 1, 2015 to January 31, 2016:

- The reservoirs were at 57.6% of capacity as of January 31, 2016.
- The historical level is 76% of capacity.
- Last year we were at 69.6% of capacity.
- We are 18.4% below our historic average capacity for the end of January and 12% below last year at this time. The rainfall for the month of January was 53.7% below average for that month.
- The year-to-date rainfall is 1.81 inches, which is 2.1 inches (53.7%) below average as measured at Shuttle Meadow Reservoir. We are pumping Harts Pond into Wasel Reservoir and we are pumping Upper and Lower White Bridge Well and Pond Stations into Shuttle Meadow Reservoir. According to our drought response plan, a water supply alert is declared when the total storage in our reservoirs is between 15% and 25% below average for that time of year.

- Average daily consumption for January was 5% higher than last January and fiscal year-to-date average daily consumption was 1.45% higher than last year at this time.
- The adjusted billed residential consumption for February was 0.41% higher than last February and the 2016 calendar year-to-date adjusted billed residential consumption is 5.24% higher than calendar year 2015.

Commissioner Rosado made a motion to accept the water supply statistics report for December 1, 2015 to January 31, 2016. Commissioner Belkin seconded the motion; so carried by unanimous vote.

6. On-Call Professional Services - Lenard Engineering, Inc. Eight Dam Inspections to Meet DEEP Regulations

Deputy Director Bligh explained that: we received notice from the Connecticut Department of Energy and Environmental Protection of our requirement under Connecticut General Statute 22a-409(c) to hire a professional engineer to perform a regulatory inspection of all eight of our dams during the 2016 calendar year, that there is a bid about every three years for On-Call engineers for this type of work, that he recommends forwarding a favorable recommendation to the Common Council to accept Lenard Engineering's bid, and it would be on the February 24th Common Council agenda.

Commissioner Belkin made a motion to accept Lenard Engineering's bid in the amount of \$10,500 to do our eight-dam inspection and to move this to the Common Council with a favorable recommendation. Commissioner Rosado seconded the motion; so carried by unanimous vote.

With there being no other business to discuss, Commissioner Belkin made a motion to adjourn the Meeting at 6:55 p.m. Commissioner Rosado seconded the motion; so carried by unanimous vote.

Respectfully submitted,

Sandy Keefe,
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Homer White
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
Cmsr. Mark Zenobi
Jodi Latina, Chief of Staff-via email

Alderman Christopher Polkowski, Council Liaison
Mr. Gilbert J. Bligh, Deputy Director,
Public Works Department
All Alderpersons
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

February 2, 2016

A regular meeting of the Board of Water Commissioners will be held in the Louis O. Gagliardi Meeting Room, at the Board of Water Commissioners New Administration Building, at 50 Caretaker Road, New Britain, Connecticut, on **Tuesday, February 9, 2016 at 6:30 p.m.**

AGENDA

Election of Officers

1. Public Participation Session
2. Minutes of the Regular Meeting of December 8, 2015
3. Invoices from December 9, 2015 to February 9, 2016
4. Budget Comparison Report with Encumbrances from December 9, 2015 to February 9, 2016
5. Water Supply Statistics from December 1, 2015 to January 31, 2016
6. On-Call Professional Services- Lenard Engineering, Inc. Eight Dam Inspections to Meet DEEP regulations

TABLED ITEMS

BOARD OF WATER COMMISSIONERS

Sandy Keefe
Clerk of the Board

cc:

Mayor Erin Stewart
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
Cmsr. Homer White
Cmsr. Mark Zenobi
Jodi Latina-via Email

Mr. Christopher Polkowski, Council Liaison
Mr. Gilbert J. Bligh, Deputy Director,
Public Works Department
All Alderpersons
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

January 5, 2016

A regular meeting of the Board of Water Commissioners will be held in the Louis O. Gagliardi Meeting Room, at the Board of Water Commissioners New Administration Building, at 50 Caretaker Road, New Britain, Connecticut, on **Tuesday, January 12, 2016 at 6:30 p.m.**

AGENDA

Election of Officers

1. Public Participation Session
2. Minutes of the Regular Meeting of December 8, 2015
3. Invoices from December 9, 2015 to January 12, 2016
4. Budget Comparison Report with Encumbrances from December 9, 2015 to January 12, 2016
5. Water Supply Statistics from December 1, 2015 to December 31, 2015

TABLED ITEMS

BOARD OF WATER COMMISSIONERS

Sandy Keefe
Clerk of the Board

cc:

Mayor Erin Stewart
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
Cmsr. Homer White
Cmsr. Mark Zenobi
Jodi Latina-via Email

Mr. Christopher Polkowski, Council Liaison
Mr. Gilbert J. Bligh, Deputy Director,
Public Works Department
All Alderpersons
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

December 8, 2015

The Regular Meeting of the Board of Water Commissioners was held on the above date, in the Louis O. Gagliardi Meeting Room at the Board of Water Commissioners New Administration Building, 50 Caretaker Road, New Britain, CT with the following present:

Cmsr. Henry S. Andrzejczyk
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski

Mr. Gilbert J. Bligh, Deputy Director of Public Works, Utilities Division
Mrs. Sandy Keefe, Clerk of the Board

Commissioner Belkin made a motion that Commissioner Rosado be the Acting Chairman for the meeting. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

Acting Chairman Rosado called the meeting to order at 6:30 p.m.

1. Public Participation Session

Ms. Mattie Smith, 430 Black Rock Avenue, Account #411590

Ms. Lynn Pepe, friend, again spoke for Ms. Smith, who is 80 years old. (Ms. Pepe had also spoken for Ms. Smith at the November 10, 2015 Board meeting, when this item had been tabled.) Ms. Pepe noted that: they had received word from the insurance company saying they would be receiving a check for water damages from the insurance company in the amount of \$1,931.92, that they would be appealing to the Public Works Board about the sewer portion of the bill on Monday, that the December 2, 2015 water portion of her bill was in the amount of \$2,475.76 which included penalties and interest, that Ms. Smith is on a very fixed income, and that they had made a small payment toward the bill.

Mr. Ken Kohnle representing Parthenon Condominium Association, 87 and 93 Clinic Drive, Accounts # 51182 and 51183

Mr. Kohnle, who represented Elite Property Management and had spoken at the November 10, 2015 Board meeting also, spoke to the Board. He referred to a third party (besides himself and Ms. Smith, and Ms. Pepe) who had been present for the public participation portion of the November 10, 2015 Board meeting and had the entire late fee for the water portion of her bill waived. He requested that the other half of the interest and penalties (in the amount of \$236.13 for the water portion of the bill) for 87 and 93 Clinic Drive that had not been waived at the last meeting be waived. It was explained to him that his charges represented a different amount of money than the other person's charges and that each situation was assessed individually on a case-by-case basis.

Commissioner Belkin made a motion to close public participation. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

Commissioner Belkin made a motion to address the case of "Ms. Mattie Smith, 430 Black Rock Avenue, Account #411590", take the item off the tabled items, and add it to the agenda as item #1a. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

Commissioner Belkin made a motion to add "Mr. Ken Kohnle, representing Parthenon Condominium Association, 87 and 93 Clinic Drive, Accounts #51182 and #51183" as item #1b. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

1a. Ms. Mattie Smith, 430 Black Rock Avenue, Account #411590

Commissioner Belkin made a motion to reduce the interest and penalty part of the water portion of her bill by \$200. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

- 1b. Mr. Ken Kohnle representing Parthenon Condominium Association, 87 and 93 Clinic Drive, Accounts # 51182 and 51183

It was explained to Mr. Kohnle that each case is viewed differently, that the Board thought that they had been generous to waive half of the penalty and interest fees in the amount of \$236.13 last month, that we have deadlines for a reason, and that every citizen has the same deadline. Since no motions were made by Board members, the \$236.13 penalty and interest fee was not waived and would need to be paid.

Commissioner Andrzejczyk made a motion to re-open public participation. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

(Public participation continued.)

- Attorney Bill Rivera (of 123 Vine Street) and Samantha Rivera regarding 81 Garden Street

Mr. Rivera apologized for being late to the meeting (6:45 p.m.) as he thought it started at 7 p.m. He explained that: there was a section of time where average water usage on the house spiked to a very high amount as was shown on a graph he had seen, that an average water bill usually ranged between \$100-\$150 maxing at \$200, but the November 1, 2014 bill they were questioning was almost \$2,000 (with the water portion being \$940.11), that they called the Water Department which came and replaced the water meter and then came a second time but said they could not explain why usage had spiked, that they were told they should follow up with the Water Department and then by attending a Board of Water Commissioners meeting, that they were told that good notes had been taken on the account, that they requested billing information which they did not yet have, that the house had been purchased in 2012 and the spike seemed to happen about 6-8 months after it had been purchased, that his daughter lives there, that a half bathroom had been eliminated before the house was purchased, that nothing had been paid toward the bill because they thought they were going through the process of questioning the bill, that the bill had been more steady after the water meter was replaced, and that they were asking to pay their fair share of the bill and not the spiked portion. Commissioner Rosado noted that it had been documented by a Water Department employee that there was something wrong with one of the bathrooms.

Commissioner Belkin made a motion to close public participation. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

Commissioner Andrzejczyk made a motion to add "81 Garden Street" to the agenda as item #1c.

- 1c. 81 Garden Street

Commissioner Belkin made a motion to waive the interest and penalty fee of \$150 dating back to November of 2014. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

2. Minutes of the Regular Meeting of November 10, 2015

Item #6 of the November 10, 2015 meeting minutes was amended to say (with changes or additions underlined here): "Deputy Director Bligh explained that: last January or February we applied for loans, we need a motion to move forward with applying for the complete Financial Assistance Application (FAA) package, once redeveloped it could allow for 5 million gallons per day (replacing "cubic feet") of water whereas now not much more than 3 million gallons per day is (replacing "would be") available, it would be advisable to make the well field an active direct source for water as a backup, we want to get it set up so it is ready to use if needed."

Commissioner Belkin made a motion to accept the minutes as amended of the Regular Meeting of November 10, 2015 as amended. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

3. Invoices from November 11, 2015 to December 8, 2015

Commissioner Belkin made a motion to accept the Invoices from November 11, 2015 to December 8, 2015 as presented for payment. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

4. Budget Comparison Report with Encumbrances from November 11, 2015 to December 8, 2015

Commissioner Andrzejczyk made a motion to accept the Budget Comparison Report with Encumbrances from November 11, 2015 to December 8, 2015 as reported by the Deputy Director. Commissioner Belkin seconded the motion; so carried by unanimous vote.

5. Water Supply Statistics from November 1, 2015 to November 30, 2015

Deputy Director Bligh reported on the water supply statistics from November 1, 2015 to November 30, 2015:

- The reservoirs were at 47.5% of capacity as of November 30, 2015.
- The historical level is 65% of capacity.
- Last year we were at 50.1% of capacity.
- We are 17.5% below our historic average capacity for the end of November and 2.6% below last year at this time. The rainfall for the month of November was 52% below average for that month.
- The year-to-date rainfall is 34.55 inches, which is 11.58 inches (25%) below average as measured at Shuttle Meadow Reservoir. We are pumping Harts Pond into Wasel Reservoir and we are pumping Lower White Bridge Well and Pond Stations into Shuttle Meadow Reservoir. Vandals cut through a steel gate and two steel doors at Wolcott Reservoir and opened full the outlet valves. We estimate approximately 46 million gallons were drained/lost over a twenty-four hour period before we discovered and corrected the problem and the station secured. The Wolcott Police are investigating the incident. According to our drought response plan a water supply alert is declared when the total storage in our reservoirs is between 15% and 25% below average for that time of year. We are closely monitoring our total storage levels and may have to declare a water supply alert in December.
- Average daily consumption for November was 3.0% higher than last November and fiscal year-to-date average daily consumption was 0.8% higher than last year at this time.
- The adjusted billed residential consumption for December was 0.02% lower than last December and the 2015 calendar year-to-date adjusted billed residential consumption is 1.57% higher than calendar year 2014.

Commissioner Andrzejczyk made a motion to accept the water supply statistics report for November 1, 2015 to November 30, 2015. Commissioner Belkin seconded the motion; so carried by unanimous vote.

Commissioner Belkin made a motion to add "DWSRF Financial Assistance Application - \$169,000 Design of Filter Plant SCADA Replacement" to the agenda as item #6. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

6. DWSRF Financial Application - \$169,000 Design of Filter Plant SCADA Replacement

Deputy Director Bligh explained that: two of the three projects involving DWSRF (Drinking Water State Revolving Fund) were brought to the Board's attention at the last meeting, funding is available for this third project in the amount of \$169,000 for the Design of Filter Plant SCADA Replacement, and the application was submitted.

Commissioner Belkin made a motion to accept the DWSRF Financial Application for the Design of Filter Plant SCADA Replacement in the amount of \$169,000 and to forward this recommendation to the Common Council for their approval. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

With there being no other business to discuss, Commissioner Belkin made a motion to adjourn the Meeting at 7:47 p.m. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

Respectfully submitted,

Sandy Keefe,
Clerk of the Board

cc:
Mayor Erin Stewart
Jodi Latina, Chief of Staff-via email
Cmsr. Henry S. Andrzejczyk
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski

Mr. Gilbert J. Bligh, Deputy Director
Public Works Department
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

December 1, 2015

A regular meeting of the Board of Water Commissioners will be held in the Louis O. Gagliardi Meeting Room, at the Board of Water Commissioners New Administration Building, at 50 Caretaker Road, New Britain, Connecticut, on **Tuesday, December 8, 2015 at 6:30 p.m.**

AGENDA

1. Public Participation Session
2. Minutes of the Regular Meeting of November 10, 2015
3. Invoices from November 11, 2015 to December 8, 2015
4. Budget Comparison Report with Encumbrances from November 11, 2015 to December 8, 2015
5. Water Supply Statistics from November 1, 2015 to November 30, 2015

TABLED ITEMS

1. Ms. Mattie Smith, 430 Black Rock Avenue, Account #411590

BOARD OF WATER COMMISSIONERS

Sandy Keefe
Clerk of the Board

cc:

Mayor Erin Stewart
Cmsr. Henry S. Andrzejczyk
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
Jodi Latina-via Email

Mr. Christopher Polkowski, Council Liaison
Mr. Gilbert J. Bligh, Deputy Director,
Public Works Department
All Alderpersons
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

November 10, 2015

The Regular Meeting of the Board of Water Commissioners was held on the above date, in the Louis O. Gagliardi Meeting Room at the Board of Water Commissioners New Administration Building, 50 Caretaker Road, New Britain, CT with the following present:

Cmsr. Henry S. Andrzejczyk
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski

Mr. Gilbert J. Bligh, Deputy Director of Public Works, Utilities Division
Mrs. Sandy Keefe, Clerk of the Board

Commissioner Belkin made a motion that Commissioner Rosado be the Acting Chairman for the meeting. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

Acting Chairman Rosado called the meeting to order at 6:30 p.m.

1. Public Participation Session

Mr. Ken Kohnle representing Parthenon Condominium Association, 87 and 93 Clinic Drive, Accounts # 51182 and 51183

Mr. Kohnle noted that: he represented Elite Property Management, he was requesting that the over \$600 of penalties be waived or decreased significantly, the bill had been sent to DNH, the former management company which had gone out of business, Mr. Kohnle's company received the bill on May 22nd, he had been told that the Water Department received payment one day late on June 2nd, that the penalty charges had been paid and that he was asking for a refund, and that they are now getting the water bills sent to them at the right place. Deputy Director Bligh explained that the \$624.23 fee included interest and penalties for the sewer charges as well as the water charges, that the amount of the water interest and penalties would be \$225.41 for 87 Clinic Drive and \$246.84 for 93 Clinic Drive for a total of \$472.25, and that the Board could only address the water portion of the bill and that they would have to take their inquiry about the sewer portion of the bill to the Public Works Board meeting.

Ms. Mattie Smith, 430 Black Rock Avenue, Account #411590

Ms. Lynn Pepe, friend, spoke for Ms. Smith, who is 80 years old. She said this was because Ms. Smith had a hard time understanding. Ms. Pepe noted that: Ms. Smith is asking for quite a reduction to her water bill charges, there was serious damage to her house on the side of the house that is vacant and used for storage because of a pipe bursting including floor, carpet, and cabinets; Ms. Smith is on a very fixed income, the water meter was checked in October, that a family friend came and shut the water off for 7 weeks and Ms. Smith had to buy bottled water to drink and go to her son's house during that time to shower and do laundry, insurance was contacted, says someone told her insurance would pay for the water bills so she thought she did not have to pay them, a new meter was installed, the old water meter checked out to be working, Water Department found a small leak under the sink, there is no basement in the home but is a crawl space which is not heated, she asked if the Board could possibly stop penalty and interest charges from being added and was told that it might be possible. They were told that the Board could only address the water portion of the bill, they would have to take their inquiry about the sewer portion of the bill to the Public Works Board meeting, that the water portion of the bills amounted to \$2,353.21, and that it would be advisable for them to make a small payment.

Ms. JoAnne Brissette representing 385 High Street LLC, Account #271415

Ms. Brissette noted that: she was requesting to have the delinquent or late fee of \$107.82 waived or removed, she says she mailed her own check so her bank cancelled their check, and she says she had never been late with her payments before. She was told that the water portion of her bill amounted to \$65.82, which is the amount that the Board could address,

and that she would have to take her inquiry about the remaining sewer portion of the bill to the Public Works Board.

Commissioner Belkin made a motion to close public participation and add all three public participation items of 87 and 93 Clinic Drive; 430 Black Rock Avenue; and 385 High Street to the Agenda as item #s 1a, 1b, and 1c respectfully. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

1a. Mr. Ken Kohnle representing Parthenon Condominium Association, 87 and 93 Clinic Drive, Accounts # 51182 and 51183

Commissioner Belkin made a motion that we reduce Mr. Kohnle's interest and penalties on the water bill for 87 and 93 Clinic Drive totaling \$472.25 by fifty percent. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

1b. Ms. Mattie Smith, 430 Black Rock Avenue, Account #411590

Commissioner Belkin made a motion to table Ms. Smith's request until next month. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

1c. Ms. JoAnne Brissette representing 385 High Street LLC, Account #271415

Commissioner Belkin made a motion to waive the late fee penalty of \$65.82 for the water portion of the bill for 385 High Street LLC. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

2. Minutes of the Regular Meeting of October 13, 2015

Commissioner Belkin made a motion to accept the minutes of the Regular Meeting of October 13, 2015 as published. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

3. Invoices from October 14, 2015 to November 10, 2015

Commissioner Belkin made a motion to accept the Invoices from October 14, 2015 to November 10, 2015 as presented for payment. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

4. Budget Comparison Report with Encumbrances from October 14, 2015 to November 10, 2015

Commissioner Andrzejczyk made a motion to accept the Budget Comparison Report with Encumbrances from October 14, 2015 to November 10, 2015 as reported by the Deputy Director. Commissioner Belkin seconded the motion; so carried by unanimous vote.

5. Water Supply Statistics from October 1, 2015 to October 31, 2015

Deputy Director Bligh reported on the water supply statistics from October 1, 2015 to October 31, 2015:

- The reservoirs were at 51.6% of capacity as of October 31, 2015.
- The historical level is 61% of capacity.
- Last year we were at 49.8% of capacity.
- We are 9.4% below our historic average capacity for the end of October and 1.8% above last year at this time. The rainfall for the month of October was 31% below average for that month.
- The year-to-date rainfall is 32.42 inches, which is 9.24 inches (22%) below average as measured at Shuttle Meadow Reservoir. We are pumping Harts Pond into Wasel Reservoir and we are pumping Lower White Bridge Well Station into Shuttle Meadow Reservoir.
- Average daily consumption for October was 3.3% higher than last October and fiscal year-to-date average daily consumption was 1.6% higher than last year at this time.
- The adjusted billed residential consumption for November was 3.06% lower than last November and the 2015 calendar year-to-date adjusted billed residential consumption is 1.69% higher than calendar year 2014.

Commissioner Andrzejczyk made a motion to accept the water supply statistics report for October 1, 2015 to October 31, 2015. Commissioner Belkin seconded the motion; so carried by unanimous vote.

6. DWSRF Application for Redevelopment of Lower White Bridge Well Field-\$700,000 Planning and Design Only

Deputy Director Bligh explained that: last January or February we applied for loans, we need a motion to move forward with applying for the complete Financial Assistance Application (FAA) package, once redeveloped it could allow for 5 million cubic feet of

water whereas now not much more than 3 million would be available, it would be advisable to make the well field an active source for water as a backup, we want to get it set up so it is ready to use if needed.

Commissioner Belkin made a motion to accept the DWSRF Application for Redevelopment of Lower White Bridge Well Field at the cost of \$700,000 for planning and design only and to recommend favorable approval to the Common Council. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

7. DWSRF Application for Replacement of Electrical, Mechanical and S.C.A.D.A. White Bridge Pond Station-\$291,280 Planning and Design Only

Deputy Director Bligh explained that: to apply for the loan we need to get an application in to the Health Department, get a consultant, and get a favorable recommendation from the Common Council to be able to close on the loan, if we close on the loan by June 30th we will receive an 8% subsidy from the state because we are a disadvantaged City, and we need one loan for an engineering consultant and another for a contractor to do construction.

Commissioner Belkin made a motion to accept the DWSRF Application for Replacement of Electrical, Mechanical and S.C.A.D.A. White Bridge Pond Station in the amount of \$291,280 for Planning and Design only and to move this recommendation to the Common Council for their approval. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

8. Agreement Authorization-USGS Burlington Brook stream-gage

Deputy Director Bligh explained that they have not gone up in price for three years.

Commissioner Andrzejczyk made a motion to accept the geological Agreement Authorization with USGS Burlington Brook stream-gage and to forward this recommendation to the Common Council for their approval. Commissioner Belkin seconded the motion; so carried by unanimous vote.

With there being no other business to discuss, Commissioner Belkin made a motion to adjourn the Meeting at 7:27 p.m. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

Respectfully submitted,

Sandy Keefe,
Clerk of the Board

cc:

Mayor Erin Stewart
Cmsr. Henry S. Andrzejczyk
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski

Mr. Gilbert J. Bligh, Deputy Director
Public Works Department
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

October 13, 2015

The Regular Meeting of the Board of Water Commissioners was held on the above date, in the Louis O. Gagliardi Meeting Room at the Board of Water Commissioners New Administration Building, 50 Caretaker Road, New Britain, CT with the following present:

Cmsr. Chris Polkowski, Chairman
Cmsr. Henry S. Andrzejczyk
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski

Mr. Gilbert J. Bligh, Deputy Director of Public Works, Utilities Division
Mrs. Sandy Keefe, Clerk of the Board

Chairman Polkowski called the meeting to order at 6:30 p.m.

1. Public Participation Session

Grace Wojtusiak, 116 West St., Account #232480
(home address of 28 Reservoir Rd., Newington, CT 06111)

Ms. Wojtusiak noted that: she was asking the Board to reverse the penalty of \$71.39 and to send her a refund for the late charge of approximately \$30.60 on her bill, that she mailed the check in the amount of \$1495.86 on 8/26/2015, dated the check for 8/30/2015, and we received it on 9/1/2015 through the lockbox (where mail is picked up twice a day).

Commissioner Rosado made a motion that the \$71.39 penalty for the water portion of the August 30, 2015 water bill for 116 West St., Account #232480, be retracted. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

Mr. (Jyotiben) Dibak Patel, 112 Oak St., Account #221825
(home address of 3034 Western Blvd., Baldwin, NY 11510)

Mr. Patel noted that: he was disputing the bill he received in the amount of approximately \$2,400 for 35,639 cubic feet of water usage as he thought the usage should have been less, that he purchased the property in 2000, that there was a store in front and an apartment behind it, that he was living in the apartment and then bought the store, that water for the apartment was originally coming from the store, how the water arrangement was changed to having two water meters-one for the six-family apartment area and one for the store, that the situation changed again in 2010 with another new owner and Mr. Patel had to pay about \$3,800 to connect to the City's hookup in the street, that there were then three meters there-two individual meters and one common meter, in March of 2014 a tenant moved out, the City of New Britain condemned the building, that a heater was needed in the basement so pipes wouldn't freeze but he did not want to put money into a condemned building, that last February the three meters were frozen and broken, there was flooding on the floor, that the Water Dept. came and recommended heating so the meter would not keep freezing and put a meter there replacing the one that wasn't in good condition but that the three meters lasted for a short time, and that he had spoken with people in billing and repair for the Water Dept. and they told him they had no authority to reduce charges. Chairman Polkowski explained that the meter was frozen before the flooding, that the water leaked from the meter after it cracked, and that it was Mr. Patel's responsibility as landlord to take care of his property and fees associated with it.

Commissioner Belkin made a motion that the Water Department offer Mr. Patel a payment plan to cover the water portion of his bill and that we eliminate the penalty and interest fees for the water portion of his September 1, 2015 bill as long as he continues to pay the payment plan. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

Mr. Charles Cantoni, 180 Brittany Farms Rd., Unit D

Mr. Cantoni noted that: he is a City resident, owns the property at 180 Brittany Farms Rd., Unit D, that his bill was due on September 30th, that he mailed his payment on September 28th, that his payment was delivered a full week later on the following Monday from Bristol to New Britain, that he wanted to report an inaccuracy on the bill, that he didn't have the entire bill when going to pay in person but was told that he needed the entire bill to pay in person, and that he was requesting that the penalty and interest of \$6.01 (\$5.46 water penalty and \$0.55 interest) be removed.

Commissioner Belkin made a motion that we eliminate the \$6.01 penalty and interest on the water portion of his water bill that was due September 30, 2015. Commissioner Rosado seconded the motion; so carried by unanimous vote.

2. Minutes of the Regular Meeting of September 8, 2015

Commissioner Belkin made a motion to accept the minutes of the Regular Meeting of September 8, 2015 as published. Commissioner Rosado seconded the motion; so carried by unanimous vote.

3. Invoices from September 9, 2015 to October 13, 2015

Commissioner Belkin made a motion to accept the Invoices from September 9, 2015 to October 13, 2015 as presented for payment. Commissioner Rosado seconded the motion; so carried by unanimous vote.

4. Budget Comparison Report with Encumbrances from September 9, 2015 to October 13, 2015

Commissioner Andrzejczyk made a motion to accept the Budget Comparison Report with Encumbrances from September 9, 2015 to October 13, 2015 as reported by the Deputy Director. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

5. Water Supply Statistics from September 1, 2015 to September 30, 2015

Deputy Director Bligh reported on the water supply statistics from September 1, 2015 to September 30, 2015:

- The reservoirs were at 57.3% of capacity as of September 30, 2015.
- The historical level is 64% of capacity.
- Last year we were at 54.7% of capacity.
- We are 6.7% below our historic average capacity for the end of September and 2.6% above last year at this time. The rainfall for the month of September was 4% below average for that month.
- The year-to-date rainfall is 29.18 inches, which is 7.76 inches (21%) below average as measured at Shuttle Meadow Reservoir. We are pumping Harts Pond into Wasel Reservoir and are pumping Lower White Bridge Well Station into Shuttle Meadow Reservoir.
- Average daily consumption for September was 1% higher than last September and fiscal year-to-date average daily consumption was 1.1% higher than last year at this time.
- The adjusted billed residential consumption for October was 21.74% higher than last October and the 2015 calendar year-to-date adjusted billed residential consumption is 2.19% higher than calendar year 2014. The reason why October billing was so much higher is because the raw water meter for Tilcon was discovered to have significant consumption that had not been previously billed.

Commissioner Andrzejczyk made a motion to accept the water supply statistics report for September 1, 2015 to September 30, 2015. Commissioner Belkin seconded the motion; so carried by unanimous vote.

6. Proposed Schedule of Board of Water Commissioners Meetings for 2016

Commissioner Belkin made a motion to accept the proposed schedule of Board of Water Commissioners meetings for 2016. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

7. Bid #3846 Relocation of a water main at West Main and Washington Streets

Deputy Director Bligh recommended that the bid be awarded to the lowest bidder, LTC Construction Company, Inc. of New Britain, CT.

Commissioner Belkin recommended accepting the bid from the LTC Construction Company, Inc., in the amount of \$39,500.00 to relocate a water main at West Main and Washington Streets per the specifications of Bid #3846 and to send this recommendation to the Common Council

for their approval. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

Commissioner Andrzejczyk made a motion to add "Retrofit Kits for the Water Pumps at the Water Filtration Plant Sole Source" to the agenda as item #8. Commissioner Belkin seconded the motion; so carried by unanimous vote.

8. Retrofit Kits for the Water Pumps at the Water Filtration Plant Sole Source

Deputy Director Bligh explained that electricity turns the pumps on and off, that the boards went bad and one was replaced and rebuilt, that Cutler Hammer told us that a retrofit was needed, that the cost for 3 would be \$43,500, that there would be no fear of losing the VFDs (variable frequency drives), and that the item was noted as water pumps so it would be easier to understand.

Commissioner Andrzejczyk made a motion to accept the purchase, installation, and programming of retrofit kits by Traver, IDC of Waterbury, CT, a certified Eaton Cutler-Hammer service electrician, at the cost of \$43,500 for the water pumps at the Water Filtration Plant Sole Source and to send this recommendation to the Common Council for their approval. Commissioner Belkin seconded the motion; so carried by unanimous vote.

With there being no other business to discuss, Commissioner Belkin made a motion to adjourn the Meeting at 7:30 p.m. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

Respectfully submitted,

Sandy Keefe,
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Chris Polkowski
Cmsr. Henry S. Andrzejczyk
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
John Healey-via Email

Mr. Adam Platosz, Council Liaison
All Alderpersons
Mr. Gilbert J. Bligh, Deputy Director
Public Works Department
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

October 6, 2015

A regular meeting of the Board of Water Commissioners will be held in the Louis O. Gagliardi Meeting Room, at the Board of Water Commissioners New Administration Building, at 50 Caretaker Road, New Britain, Connecticut, on **Tuesday, October 13, 2015 at 6:30 p.m.**

AGENDA

1. Public Participation Session
2. Minutes of the Regular Meeting of September 8, 2015
3. Invoices from September 9, 2015 to October 13, 2015
4. Budget Comparison Report with Encumbrances from September 9, 2015 to October 13, 2015
5. Water Supply Statistics from September 1, 2015 to September 30, 2015
6. Proposed Schedule of Board of Water Commissioners Meetings for 2016
7. Bid # 3846 Relocation of a water main at West Main and Washington Streets

TABLED ITEMS

BOARD OF WATER COMMISSIONERS

Sandy Keefe
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Chris Polkowski
Cmsr. Henry S. Andrzejczyk
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
John Healey-via Email

Mr. Adam Platosz, Council Liaison
Mr. Gilbert J. Bligh, Deputy Director,
Public Works Department
All Alderpersons
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

September 8, 2015

The Regular Meeting of the Board of Water Commissioners was held on the above date, in the Louis O. Gagliardi Meeting Room at the Board of Water Commissioners New Administration Building, 50 Caretaker Road, New Britain, CT with the following present:

Cmsr. Chris Polkowski, Chairman
Cmsr. Henry S. Andrzejczyk
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski

Alderman Adam Platosz, Liaison to the Common Council, was also in attendance.

Mr. Gilbert J. Bligh, Deputy Director of Public Works, Utilities Division
Mrs. Sandy Keefe, Clerk of the Board

Chairman Polkowski called the meeting to order at 6:30 p.m.

1. Public Participation Session

Mike and Collette Serra, property owners of 122 Wilcox St., New Britain, CT, Acct. #232940
(home address of 20 Strawberry Lane, Southington, CT)

Mike and Collette (who also came to the August 11, 2015 Board of Water Commissioners meeting) discussed the following: they want to follow up on contesting their water/sewer bill meter reading (showing \$1,134.02 current water charges due on 8/1/2015, a bill which between January and July 1st had shown almost 40,000 cubic feet of water usage), they had been keeping records, that she thought their average water usage per month with the new water meter reading seemed more comparable to their average monthly usage from the past, that during three of the six months both apartments had been vacant, if there could have been a human error in recording the readings but it was explained to them that there was not, that he measured a cubic foot of water (7.43 gallons) to figure out how long the water had to run to use that much, that it took approximately 5 minutes for the sink to fill to a cubic foot, and by this calculation that it would take the water running for 19 or 20 weeks to use the amount of water for which they were billed.

Commissioner Belkin made a motion to close public participation. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

Commissioner Andrzejczyk made a motion to add tabled item #1 to the agenda as item #1a. Commissioner Belkin seconded the motion; so carried by unanimous vote.

1a. 122 Wilcox St., New Britain, CT-Account #232940

Mike and Collette Serra, Property Owners

Commissioner Belkin made a motion to reduce the amount of the current water portion of the bill for 122 Wilcox St., New Britain, CT, Account #232940, in the amount of \$1,134.02 by fifty percent. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

2. Minutes of the Regular Meeting of August 11, 2015

Commissioner Rosado made a motion to accept the minutes of the Regular Meeting of August 11, 2015 as published. Commissioner Belkin seconded the motion; so carried by unanimous vote.

3. Invoices from August 12, 2015 to September 8, 2015

Commissioner Belkin made a motion to accept the Invoices from August 12, 2015 to September 8, 2015 as presented for payment. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

4. Budget Comparison Report with Encumbrances from August 12, 2015 to September 8, 2015
Commissioner Belkin made a motion to accept the Budget Comparison Report with Encumbrances from August 12, 2015 to September 8, 2015 as reported by the Deputy Director. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

5. Water Supply Statistics from August 1, 2015 to August 31, 2015
Deputy Director Bligh reported on the water supply statistics from August 1, 2015 to August 31, 2015:

- The reservoirs were at 67.5% of capacity as of August 31, 2015.
- The historical level is 72% of capacity.
- Last year we were at 66.9% of capacity.
- We are 4.5% below our historic average capacity for the end of August and 0.6% above last year at this time. The rainfall for the month of August was 56% below average for that month.
- The year-to-date rainfall is 24.94 inches, which is 7.59 inches (23.3%) below average as measured at Shuttle Meadow Reservoir. We are not pumping Harts Pond into Wasel Reservoir nor are we pumping White Bridge Pond Station into Shuttle Meadow Reservoir.
- Average daily consumption for August was 3.0% higher than last August and fiscal year-to-date average daily consumption was 1.2% higher than last year at this time.
- The adjusted billed residential consumption for September was 1.25% lower than last September and the 2015 calendar year-to-date adjusted billed residential consumption is 0.49% higher than calendar year 2014.

Commissioner Andrzejczyk made a motion to accept the water supply statistics report for August 1, 2015 to August 31, 2015. Commissioner Belkin seconded the motion; so carried by unanimous vote.

With there being no other business to discuss, Commissioner Belkin made a motion to adjourn the Meeting at 7:10 p.m. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

Respectfully submitted,

Sandy Keefe,
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Chris Polkowski
Cmsr. Henry S. Andrzejczyk
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
John Healey-via Email

Mr. Adam Platosz, Council Liaison
All Alderpersons
Mr. Gilbert J. Bligh, Deputy Director
Public Works Department
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

September 1, 2015

A regular meeting of the Board of Water Commissioners will be held in the Louis O. Gagliardi Meeting Room, at the Board of Water Commissioners New Administration Building, at 50 Caretaker Road, New Britain, Connecticut, on **Tuesday, September 8, 2015 at 6:30 p.m.**

AGENDA

1. Public Participation Session
2. Minutes of the Regular Meeting of August 11, 2015
3. Invoices from August 12, 2015 to September 8, 2015
4. Budget Comparison Report with Encumbrances from August 12, 2015 to September 8, 2015
5. Water Supply Statistics from August 1, 2015 to August 31, 2015

TABLED ITEMS

1. 122 Wilcox St., New Britain, CT- Account #232940
Mike and Collette Serra, Property Owners

BOARD OF WATER COMMISSIONERS

Sandy Keefe
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Chris Polkowski
Cmsr. Henry S. Andrzejczyk
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
John Healey-via Email

Mr. Adam Platosz, Council Liaison
Mr. Gilbert J. Bligh, Deputy Director,
Public Works Department
All Alderpersons
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

August 11, 2015

The Regular Meeting of the Board of Water Commissioners was held on the above date, in the Louis O. Gagliardi Meeting Room at the Board of Water Commissioners New Administration Building, 50 Caretaker Road, New Britain, CT with the following present:

Cmsr. Chris Polkowski, Chairman
Cmsr. Henry S. Andrzejczyk
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski

Alderman Adam Platosz, Liaison to the Common Council, was also in attendance.

Mr. Gilbert J. Bligh, Deputy Director of Public Works, Utilities Division
Mrs. Sandy Keefe, Clerk of the Board

Chairman Polkowski called the meeting to order at 6:30 p.m.

1. Public Participation Session

Mike and Collette Serra, property owners of 122 Wilcox St., New Britain, CT, Acct. #232940
(home address of 20 Strawberry Lane, Southington, CT)

Mike and Collette discussed the following: they want to contest their water/sewer bill meter reading (showing \$1,134.02 current water charges due on 8/1/2015) which they thought was five times their average reading, that they had a plumber from Parsons Plumbing check their plumbing last Wednesday, that ball cox and flappers in the bathrooms were changed, that the plumber thought the leakage was minimal, that charges were approximately \$200 for the period between July 17 and August 5th of 2015, that part of the property was not occupied at the time and Mike was there painting and refurbishing and did not hear water running or see visible water leakage, that the meter was taken off, tested, and worked properly, that a new meter had been installed, that their bill between January and July 1st had shown almost 40,000 cubic feet of water usage, that their water was shut off outside, that the cellar was not musty or wet, that Collette understood that there was an 18% increase in fees, and that they were looking for the Board of Water Commissioners to reduce their bill. They were told that they could check how much water was used each day by looking at the meter's dial on a daily basis, that only the water not the sewer portion of the bill could be reviewed, that it could be further discussed after Board members have more information, and that waiving interest and penalty charges on the water portion of the bill would be considered.

Commissioner Belkin made a motion to recommend tabling discussion until next month, doing a meter reading next month, and seeing what the meter shows in a month. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

Commissioner Belkin made a motion to close public participation. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

2. Minutes of the Regular Meeting of July 7, 2015

Commissioner Rosado made a motion to accept the minutes of the Regular Meeting of July 7, 2015 as published. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

3. Invoices from July 8, 2015 to August 11, 2015

Commissioner Belkin made a motion to accept the Invoices from July 8, 2015 to August 11, 2015 as presented for payment. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

4. Budget Comparison Report with Encumbrances from July 8, 2015 to August 11, 2015
Commissioner Belkin made a motion to accept the Budget Comparison Report with Encumbrances from July 8, 2015 to August 10, 2015 as reported by the Deputy Director. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

5. Water Supply Statistics from July 1, 2015 to July 31, 2015
Deputy Director Bligh reported on the water supply statistics from July 1, 2015 to July 31, 2015:

- The reservoirs were at 80.2% of capacity as of July 31, 2015.
- The historical level is 81% of capacity.
- Last year we were at 77.2% of capacity.
- We are 0.8% below our historic average capacity for the end of July and 3.0% above last year at this time. The rainfall for the month of July was 60% below average for that month.
- The year-to-date rainfall is 23.14 inches, which is 5.30 inches (18.63%) below average as measured at Shuttle Meadow Reservoir. We are not pumping Harts Pond into Wasel Reservoir nor are we pumping White Bridge Pond Station into Shuttle Meadow Reservoir.
- Average daily consumption for July was 0.6% lower than last July and fiscal year-to-date average daily consumption was 0.6% lower than last year at this time.
- The adjusted billed residential consumption for August was 2.91% lower than last August and the 2015 calendar year-to-date adjusted billed residential consumption is 0.67% higher than calendar year 2014.

Commissioner Andrzejczyk made a motion to accept the water supply statistics report for July 1, 2015 to July 31, 2015. Commissioner Belkin seconded the motion; so carried by unanimous vote.

6. On-Call Engineering Proposal for Design and Layout of the West Canal Pipeline Extension
Deputy Director Bligh explained that: we have a proposal from CEI, Comprehensive Environmental Inc., who studied the area to assess the distance required for the extension of the discharge pipe so that the backwater would no longer inundate the neighboring area. A relocation of the discharge pipe is recommended in order to prevent the backwater effects that have caused water seepage through the canal embankment onto adjacent private properties. Comprehensive Environmental Inc. has proposed to design the pipeline for the amount of \$40,650. He recommends favorable referral of this Proposal to the Common Council.

Commissioner Belkin made a motion to accept the Proposal for On-Call Engineering for Design and Layout of the West Canal Pipeline Extension in the amount of \$40,650 and forward it on to the Common Council for their approval. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

7. Cooperative Purchasing, 2015 Ford 4x4 F350 Pickup Truck with a Snow Plow
Deputy Director Bligh explained that: he recommends the purchase of a new 2015 Ford 4x4 F350 Pickup Truck with a Snow Plow and favorable recommendation to the Common Council and that the new truck would replace an existing 2008 Ford 4x4 F350 Pickup Truck that has been driven over 140,000 miles, has a blown engine, and would be disposed of in the proper manner.

Commissioner Belkin made a motion to approve the purchase order for the new 2015 Ford 4x4 F350 Pickup Truck with a Snow Plow for \$37,207.32 to Crowley Ford, LLC of Plainville, CT and send this recommendation on to the Common Council for their approval. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

8. Trapping Request by Mr. Herbert Sobanski Jr. for 2015-2016 Season
Deputy Director Bligh noted that Mr. Herbert Sobanski Jr. has requested a new agreement to allow him to trap in the 2015-2016 season, that the Board members have a copy of Mr. Sobanski's trapping report, and that Mr. Sobanski would sign a letter of agreement that would note that trapping is done at his own risk.

Commissioner Rosado made a motion to grant Mr. Sobanski's request for trapping for the 2015-2016 Season. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

With there being no other business to discuss, Commissioner Belkin made a motion to adjourn the Meeting at 7:10 p.m. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

Respectfully submitted,

Sandy Keefe,
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Chris Polkowski
Cmsr. Henry S. Andrzejczyk
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
John Healey-via Email

Mr. Adam Platosz, Council Liaison
All Alderpersons
Mr. Gilbert J. Bligh, Deputy Director
Public Works Department
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

August 4, 2015

A regular meeting of the Board of Water Commissioners will be held in the Louis O. Gagliardi Meeting Room, at the Board of Water Commissioners New Administration Building, at 50 Caretaker Road, New Britain, Connecticut, on **Tuesday, August 11, 2015 at 6:30 p.m.**

AGENDA

1. Public Participation Session
2. Minutes of the Regular Meeting of July 7, 2015
3. Invoices from July 8, 2015 to August 11, 2015
4. Budget Comparison Report with Encumbrances from July 8, 2015 to August 11, 2015
5. Water Supply Statistics from July 1, 2015 to July 31, 2015
6. On-Call Engineering Proposal for Design and Layout of the West Canal Pipeline Extension
7. Cooperative Purchasing, 2015 Ford 4x4 F350 Pickup Truck with a Snow Plow
8. Trapping Request by Mr. Herbert Sobanski Jr. for 2015-2016 season

TABLED ITEMS

BOARD OF WATER COMMISSIONERS

Sandy Keefe
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Chris Polkowski
Cmsr. Henry S. Andrzejczyk
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
John Healey-via Email

Mr. Adam Platosz, Council Liaison
Mr. Gilbert J. Bligh, Deputy Director,
Public Works Department
All Alderpersons
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

July 7, 2015

The Regular Meeting of the Board of Water Commissioners was held on the above date, in the Louis O. Gagliardi Meeting Room at the Board of Water Commissioners New Administration Building, 50 Caretaker Road, New Britain, CT with the following present:

Cmsr. Chris Polkowski, Chairman
Cmsr. Henry S. Andrzejczyk
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski

Mr. Gilbert J. Bligh, Deputy Director of Public Works, Utilities Division
Mrs. Sandy Keefe, Clerk of the Board

Cmsr. Louise P. Belkin was absent.

Chairman Polkowski called the meeting to order at 6:30 p.m.

1. Public Participation Session

There was no public participation.

Commissioner Andrzejczyk made a motion to close public participation. Commissioner Rosado seconded the motion; so carried by unanimous vote.

2. Minutes of the Regular Meeting of June 9, 2015

Commissioner Rosado made a motion to accept the minutes of the Regular Meeting of June 9, 2015 as published. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

3. Invoices from June 10, 2015 to July 7, 2015

Commissioner Rosado made a motion to accept the Invoices from June 10, 2015 to July 7, 2015 as presented for payment. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

4. Budget Comparison Report with Encumbrances from June 10, 2015 to July 7, 2015

Commissioner Andrzejczyk made a motion to accept the Budget Comparison Report with Encumbrances from June 10, 2015 to July 7, 2015 as reported by the Deputy Director. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

5. Water Supply Statistics from June 1, 2015 to June 30, 2015

Deputy Director Bligh reported on the water supply statistics from June 1, 2015 to June 25, 2015:

- The reservoirs were at 91.4% of capacity as of June 25, 2015.
- The historical level is 90% of capacity.
- Last year we were at 86% of capacity.
- We are 1.4% above our historic average capacity for the end of June and 5.4% above last year at this time. The rainfall for the month of June was 46% above average for that month.
- The year-to-date rainfall is 21.33 inches, which is 3.06 inches (12.6%) below average as measured at Shuttle Meadow Reservoir. We stopped pumping Harts Pond into Wasel Reservoir and stopped pumping White Bridge Pond Station into Shuttle Meadow Reservoir.
- Average daily consumption for June was 9.3% lower than last June and fiscal year-to-date average daily consumption was 2.28% higher than last year at this time.
- The adjusted billed residential consumption for July was 6.79% higher than last July and the 2015 calendar year-to-date adjusted billed residential consumption is 1.09% higher than calendar year 2014.

Commissioner Andrzejczyk made a motion to accept the water supply statistics report for June 1, 2015 to June 30, 2015. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

With there being no other business to discuss, Commissioner Rosado made a motion to adjourn the Meeting at 6:43 p.m. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

Respectfully submitted,

Sandy Keefe,
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Chris Polkowski
Cmsr. Henry S. Andrzejczyk
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
John Healey-via Email

Mr. Adam Platosz, Council Liaison
All Alderpersons
Mr. Gilbert J. Bligh, Deputy Director
Public Works Department
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

June 9, 2015

The Regular Meeting of the Board of Water Commissioners was held on the above date, in the Louis O. Gagliardi Meeting Room at the Board of Water Commissioners New Administration Building, 50 Caretaker Road, New Britain, CT with the following present:

Cmsr. Chris Polkowski, Chairman
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski

Mr. Gilbert J. Bligh, Deputy Director of Public Works, Utilities Division
Mrs. Sandy Keefe, Clerk of the Board

Cmsr. Henry S. Andrzejczyk was absent.

Chairman Polkowski called the meeting to order at 6:30 p.m.

1. Public Participation Session

There was no public participation.

Commissioner Belkin made a motion to close public participation. Commissioner Rosado seconded the motion; so carried by unanimous vote.

2. Minutes of the Regular Meeting of May 12, 2015

Commissioner Belkin made a motion to accept the minutes of the Regular Meeting of May 12, 2015 as published. Commissioner Rosado seconded the motion; so carried by unanimous vote.

3. Invoices from May 13, 2015 to June 9, 2015

Commissioner Belkin made a motion to accept the Invoices from May 13, 2015 to June 9, 2015 as presented for payment. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

4. Budget Comparison Report with Encumbrances from May 13, 2015 to June 9, 2015

Commissioner Belkin made a motion to accept the Budget Comparison Report with Encumbrances from May 13, 2015 to June 9, 2015 as reported by the Deputy Director. Commissioner Rosado seconded the motion; so carried by unanimous vote.

5. Water Supply Statistics from May 1, 2015 to May 31, 2015

Deputy Director Bligh reported on the water supply statistics from May 1, 2015 to May 26, 2015:

- The reservoirs were at 88.2% of capacity as of May 26, 2015.
- The historical level is 96% of capacity.
- Last year we were at 93.7% of capacity.
- We are 7.8% below our historic average capacity for the end of May and 5.5% below last year at this time. The rainfall for the month of May was 93.6% below average for that month.
- The year-to-date rainfall is 15.18 inches, which is 5.16 inches (25.4%) below average as measured at Shuttle Meadow Reservoir. We began pumping Harts Pond into Wasel Reservoir and are pumping White Bridge Pond Station into Shuttle Meadow Reservoir.
- Average daily consumption for May was 0.28% lower than last May and fiscal year-to-date average daily consumption was 2.76% higher than last year at this time.
- The adjusted billed residential consumption for June was 13.88% lower than last June and the 2015 calendar year-to-date adjusted billed residential consumption is 0.53% lower than calendar year 2014.

Commissioner Rosado made a motion to accept the water supply statistics report for May 1, 2015 to May 26, 2015. Commissioner Belkin seconded the motion; so carried by unanimous vote.

6. Lot 70-2 Stone Road - Burlington ROW Crossing

The Deputy Director of the Public Works Department explained that the private property right of way pipeline goes through to Nepaugh Reservoir and does not need any additional protection other than the five feet of cover.

Commissioner Belkin made a motion to accept recommending work on Lot 70-2 Stone Road - Burlington ROW Crossing to R.R. Hiltbrand Engineers & Surveyors, LLC of Bristol, CT, with the right of way in favor of the City of New Britain and with the addition of soil to maintain five (5) feet of cover to the field survey located top of water main. Commissioner Rosado seconded the motion; so carried by unanimous vote.

With there being no other business to discuss, Commissioner Belkin made a motion to adjourn the Meeting at 6:40 p.m. Commissioner Rosado seconded the motion; so carried by unanimous vote.

Respectfully submitted,

Sandy Keefe,
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Chris Polkowski
Cmsr. Henry S. Andrzejczyk
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
John Healey-via Email

Mr. Adam Platosz, Council Liaison
All Alderpersons
Mr. Gilbert J. Bligh, Deputy Director
Public Works Department
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN CONNECTICUT 06052

June 2, 2015

A Regular meeting of the Board of Water Commissioners will be held in the Louis O. Gagliardi Meeting Room, at the Board of Water Commissioners New Administration Building, at 50 Caretaker Road, New Britain, Connecticut on **Tuesday, June 9, 2015, at 6:30 p.m.**

AGENDA

1. Public Participation Session
2. Minutes of the Regular Meeting of May 12, 2015
3. Invoices from May 13, 2015 to June 9, 2015
4. Budget Comparison Report with Encumbrances from May 13, 2015 to June 9, 2015
5. Water Supply Statistics from May 1, 2015 to May 31, 2015
6. Lot 70-2 Stone Road – Burlington ROW crossing

TABLED ITEMS

BOARD OF WATER COMMISSIONERS

Sandy Keefe
Clerk of the Board

cc:

Mayor Erin Stewart
Chairman Chris Polkowski
Cmsr. Henry S. Andrzejczyk
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
John Healey-via Email

Mr. Adam Platosz, Council Liaison
Mr. Gilbert J. Bligh, Deputy Director,
Public Works Department
All Alderpersons
Newspapers
Town Clerk

BOARD OF WATER COMMISSIONERS
50 CARETAKER ROAD
NEW BRITAIN, CONNECTICUT 06052

May 12, 2015

The Regular Meeting of the Board of Water Commissioners was held on the above date, in the Louis O. Gagliardi Meeting Room at the Board of Water Commissioners New Administration Building, 50 Caretaker Road, New Britain, CT with the following present:

Cmsr. Chris Polkowski, Chairman
Cmsr. Henry S. Andrzejczyk
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski

Mr. Gilbert J. Bligh, Deputy Director of Public Works, Utilities Division
Mrs. Sandy Keefe, Clerk of the Board

Chairman Polkowski called the meeting to order at 6:30 p.m.

1. Public Participation Session

There was no public participation.

Commissioner Belkin made a motion to close public participation. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

2. Minutes of the Regular Meeting of April 7, 2015

Commissioner Rosado made a motion to accept the minutes of the Regular Meeting of April 7, 2015 as published. Commissioner Belkin seconded the motion; so carried by unanimous vote.

3. Invoices from April 8, 2015 to May 12, 2015

Commissioner Rosado made a motion to accept the Invoices from April 8, 2015 to May 12, 2015 as presented for payment. Commissioner Belkin seconded the motion; so carried by unanimous vote.

4. Budget Comparison Report with Encumbrances from April 8, 2015 to May 12, 2015

Commissioner Belkin made a motion to accept the Budget Comparison Report with Encumbrances from April 8, 2015 to May 12, 2015 as reported by the Deputy Director. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

5. Water Supply Statistics from April 1, 2015 to April 30, 2015

Deputy Director Bligh reported on the water supply statistics from April 1, 2015 to April 30, 2015:

- The reservoirs were at 93.4% of capacity as of April 30, 2015.
- The historical level is 96% of capacity.
- Last year we were at 88.7% of capacity.
- We are 2.6% below our historic average capacity for the end of April and 4.7% above last year at this time.
- The year-to-date rainfall is 14.91 inches, which is 1.21 inches (7.5%) below average as measured at Shuttle Meadow Reservoir. We stopped pumping Harts Pond into Wasel Reservoir and are not pumping White Bridge Pond Station into Shuttle Meadow Reservoir.
- Average daily consumption for April was 0.88% lower than last April and fiscal year-to-date average daily consumption was 3.13% higher than last year at this time.
- The adjusted billed residential consumption for May was 4.45% higher than last April and the 2015 calendar year-to-date adjusted billed residential consumption is 1.80% higher than calendar year 2014.

Commissioner Andrzejczyk made a motion to accept the water supply statistics report for April 1, 2015 to April 30, 2015. Commissioner Belkin seconded the motion; so carried by unanimous vote.

6. Bid 3828 - Testing & Calibration of Large Water Meters

The Deputy Director of the Public Works Department explained that the lowest bidder, UWS, Inc. of Trion, GA were awarded the bid for this service in 2007 and 2008 and recommended that the bid for the Testing and Calibration of the Large Water Meters be awarded to UWS, Inc. of Trion, GA at a price of \$150.00 per meter per the terms and specifications of Public Bid No. 3828.

Commissioner Belkin made a motion to accept recommending Bid #3828 to UWS, Inc. of Trion, GA, at a price of \$150.00 per meter and to favorably send this recommendation on to the Common Council for its approval. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

7. Bid 3823-Water Meters for the Public Works Department/Utilities Division

The Deputy Director of the Public Works Utility Division explained that Ti-Sales, Inc. of Sudbury, MA has been supplying Water Meter to the Public Works Department, Utilities Division, that the Water Meters that they have been supplying the Public Works Department have met all of the bid specifications, and recommended that the bid again be awarded to Ti-Sales, Inc. of Sudbury, MA, who met all of the bid specifications for the Water Meters.

Commissioner Rosado made a motion to accept recommending Bid #3823 be awarded to Ti-Sales, Inc. of Sudbury, MA and submit it to the Common Council with a favorable recommendation. Commissioner Belkin seconded the motion; so carried by unanimous vote.

8. Bid 3827-Resilient Wedges and Butterfly Water Valves

The Deputy Director of the Public Works Utility Division explained that HD Supply Waterworks, which is a New Britain based company, was awarded the bid last year and has been supplying the Resilient Wedges and Butterfly Water Valves to the Public Works Department Utilities Division. They also agreed to lower their price to that of the lowest bidder.

Commissioner Belkin made a motion to accept that HD Supply Waterworks bid for Bid #3827 and forward this recommendation to the Common Council for their approval. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

9. Bid 3822-Iron Pipes for the Public Works Department/Utilities Division

The Deputy Director of the Public Works Utility Division recommended that HD Supply Waterworks be awarded the bid for iron pipes.

Commissioner Belkin made a motion to accept the recommendation HD Supply Waterworks' bid for Bid #3822 regarding iron pipes and to forward that favorable recommendation to the Common Council for their approval. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

10. Bid 3821-Fire Hydrants for the Public Works Department/Utilities Division

The Deputy Director of the Public Works Utility Division explained that: HD Supply Waterworks, which is a New-Britain based company, was within 10% of the lowest bid submitted by a company located within the state, that HD Supply Waterworks agreed to lower their bid to match the price submitted by the lowest bidder, that HD Supply Waterworks has been supplying Fire Hydrants to the Public Works, Utilities Division, and that they were awarded the bid last year.

Commissioner Belkin made a motion to accept the bid from HD Supply Waterworks for Bid #3821 for Fire Hydrants and forward the recommendation to the Common Council for their approval. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

11. Bid 3826-Chemicals and Gases for the Public Works Department/Utilities Division

The Deputy Director of the Public Works Utility Division explained that for Bid Number 3826, not one company can supply all of the chemicals and he recommended that the bid be awarded to the following chemical companies per the terms and specifications of Bid Number 3826: H. Krevit & Company of New Haven, CT, Air Gas East, Inc. of Hartford, CT, Holland Company, Inc. of Adams, MA, Monson Companies, Inc. of South Portland, ME, Univar USA, Inc. of Providence, RI, Chemrite, Inc. of Buford, GA, and Shannon Chemical of Malvern, PA, who submitted the lowest price bid for Chemicals and Gas.

Commissioner Belkin made a motion to accept the bid be awarded to the companies recommended by the Deputy Director and that this favorable recommendation be forwarded to the Common Council for their approval. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

12. Acct #430320-1519 Corbin Ave.-\$100 Write-off

The Deputy Director of the Public Works Utility Division explained that it was reported that there was a closing on this property on 4/21/15, that this was an emergency shutoff, New Britain billing forgot to include an invoice for \$100.00, and the closing went through.

Commissioner Rosado made a motion to accept the write off of \$100.00 for the not collectable address of 1519 Corbin Avenue, Account #430320. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

13. Acct #391121-160 Heather Lane-\$282.67 Write-off

The Deputy Director of the Public Works Utility Division explained that the Water Billing Office received a call on February 18, 2015 for the March 2, 2015 closing of this property, figures were given for the pre-petition and post-petition for the property which had been foreclosed on by the Deutsche Bank National Trust Co. on September 24, 2014 but those figures unfortunately did not include an invoice in the amount of \$282.67, a charge to pump out the basement and shut the water off that was generated on January 1, 2014. This is uncollectable from this property seeing the closing was already completed.

Commissioner Rosado made a motion to accept the write-off of \$282.67 for Account #391121 at 160 Heather Lane. Commissioner Rutkowski seconded the motion; so carried by unanimous vote.

With there being no other business to discuss, Commissioner Belkin made a motion to adjourn the Meeting at 6:46 p.m. Commissioner Andrzejczyk seconded the motion; so carried by unanimous vote.

Respectfully submitted,

Sandy Keefe,
Clerk of the Board

cc:
Mayor Erin Stewart
Chairman Chris Polkowski
Cmsr. Henry S. Andrzejczyk
Cmsr. Louise P. Belkin
Cmsr. Efrain Rosado
Cmsr. Iwona Rutkowski
John Healey-via Email

Mr. Adam Platosz, Council Liaison
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Mr. Gilbert J. Bligh, Deputy Director
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